

Liberty Lands Event Reservation Application 2017

Read through the park use guidelines before completing this form.

Donations for use should be made payable to "NLNA" with "Liberty Lands" as a memo.

Name:

cell number DURING event:

type of event:

(child's private party, adult private party, performance, business promotion, nonprofit fundraiser, class, photo session, other)

number of people expected:

date of event:

raindate of event, if desired:

PLEASE NOTE: the park is closed when dark.

Be sure to leave appropriate clean-up time before sunset when scheduling your event.

Full times of use (including set up/cleanup):

Times of event itself:

Bathroom Plan (REQUIRED):

(if reservation is for more than 20 people or 2 hours, you need a bathroom plan. Options include a nearby private home, rent Liberty Lands bathroom, or rent portapotty yourselves)

The Liberty Lands bathroom is available for one-day rental for parties under 40 people for \$1/person.

SPECIAL REQUESTS:

Specific tables/area:

Stage tables, toddler tables, swing tables, use of grill, etc.

Electricity:

Provide specific details of your desired use of our electricity. Note that NO electrically amplified music is allowed.

Water access:

Provide specific details of your desired use of our water. Note that NOT ALL water at Liberty Lands is safe for drinking.

Other:

(provide details)

*E-mail this form (or the information on it) to libertylandsbooking@gmail.com or park@nlna.org
Your reservation is not complete until you have received confirmation.*

A complete list of guidelines for using Liberty Lands and information for reservers is available at
<http://www.nlina.org/committees/liberty-lands.html>.

Please read through that information carefully and keep this condensed version for reference during your event.

- Liberty Lands is community-owned private property entirely staffed by volunteers. By using the park, you assume personal liability for yourself and all those attending your event, as well as for any damage to the park and its features by those attending your event.
- You are responsible for ensuring that everyone at your event observes park rules; failure to do so may result in, at a minimum, your being asked to leave the park.
- Park volunteers will not be available during your event to help with problems – check the site in advance to see if you have any questions about the location of facilities, etc. If possible, resolve any conflicts with other users yourself.
- In the case of emergency or criminal activity, dial 9-1-1 on your cell phone and give the address as 913-961 North 3rd Street. (Dispatchers may not know the park by name.) The streets surrounding the park are the 900 blocks of North 3rd, Bodine, and American and the 200 block of Wildey.
- No use of the park can ever restrict public access to the playground and community gardens.
- Users are expected to clean up after themselves and to supply separate trash bags for their event. Recycling bins are available for borrowing. Place tied trash bags and recycling bins in the trash corral on American Street (next to potty shed) at the end of an event.
- Liberty Lands is closed at dusk.
- All park users should be respectful of and courteous to the residents who are the park's immediate neighbors. Please honor their requests about volume or nature of activities. Neighbors Seth Donkochik and Carrie Biegler are the on-site representatives of the park for all events and have the authority to require that park activities be changed or ended, if necessary.
- Legal, responsible drinking is allowed.
- Acoustic music is allowed. Speakers of any kind – even tiny – are NOT. (Earbuds only!)
- No cars, trucks, or motorcycles on the park ever.
- No off-leash dogs, no fires, no slip-and-slides.