Liberty Lands Event Reservation Application

Read through the park use guidelines before completing this form.

Name:

cell number DURING event:

type of event:
(child's private party, adult private party, performance, business promotion, nonprofit fundraiser, class, photo session, other)

number of people expected:

date of event:

raindate of event, if desired:

Full times of use (including set up/cleanup):

For performances, etc., times of event itself:

PLEASE NOTE: the park is closed at dusk. Leave yourself appropriate clean-up time before sunset.

Bathroom Plan (REQUIRED):
(See the use guidelines for details)

Specific tables/area desired:
Stage tables, toddler tables, swing tables, use of grill, etc. See the park's use guidelines for details.

SPECIAL REQUESTS:

Electricity:
Provide specific details of your desired use of our electricity. Note that NO electrically amplified music is allowed.

Water access:
Provide specific details of your desired use of our water. Note that NOT ALL water at Liberty Lands is safe for drinking.

Other:
(provide details)

E-mail this form (or the information on it) to libertylandsbooking@gmail.com or park@nlna.org
Your reservation is not complete until you have received confirmation.
A complete list of guidelines for using Liberty Lands and information for reservers is available at http://www.nlna.org/committees/liberty-lands.html.

Please read through that information carefully and keep this condensed version for reference.

- Liberty Lands is community-owned private property entirely staffed by volunteers. By using the park, you assume personal liability for yourself and all those attending your event, as well as for any damage to the park and its features by those attending your event.
- You are responsible for ensuring that everyone at your event observes park rules; failure to do so may result in, at a minimum, your being asked to leave the park.
- Park volunteers will not be available during your event to help with problems – check the site in advance to see if you have any questions about the location of facilities, etc. If possible, resolve any conflicts with other users yourself.
- In the case of emergency or criminal activity, dial 9-1-1 on your cell phone and give the address as 913-961 North 3rd Street. (Dispatchers may not know the park by name.) The streets surrounding the park are the 900 blocks of North 3rd, Bodine, and American and the 200 block of Wildey.
- No use of the park can ever restrict public access to the playground and community gardens.
- Users are expected to clean up after themselves and to supply separate trash bags for their event. Recycling bins are available for borrowing. Place tied trash bags in the large black toters in the trash corral on American Street (next to potty shed) at the end of an event. Your $50 trash deposit is refundable after you provide us photos of the (clean) party area following your event (have your phone time-stamp your picture and take “before” photos if the site is not clean when you arrive).
- Liberty Lands is closed at dusk. Be sure to clean up in time to leave the park at dusk.
- All park users should be respectful of and courteous to the residents who are the park's immediate neighbors. Please honor their requests about volume or nature of activities.
- Legal, responsible drinking is allowed.
- Acoustic music is allowed. Speakers of any kind – even tiny – are NOT. (Earbuds only!)
- No motorized vehicles are allowed on the park for any reason.
- No off-leash dogs, no fires, no slip-and-slides.